



## Human Resources

DATE POSTED: May 20, 2005

REQ. # 05-125

**NOTICE OF JOB OPENING  
ST. LUCIE COUNTY BOARD OF COUNTY COMMISSIONERS  
EQUAL OPPORTUNITY EMPLOYER**

**2300 Virginia Avenue Fort Pierce, Fl. 34982 – 5652**

**Telephone (772) 462-1546 Jobline (772) 462-1967**

**<http://co.st-lucie.fl.us>**

This position must be posted for at least five (5) working days from 05-20-2005 TO 05-26-2005, but will remain open until filled.

DEPARTMENT/DIVISION
<b>PARKS &amp; RECREATION - GOLF COURSE</b>

POSITION AVAILABLE
<b>PART TIME CART ATTENDANT</b>

# OF OPENINGS
<b>2</b>

STARTING SALARY
<b>\$7.03 / hour</b>

COMMENTS

VETERANS PREFERENCE
It is the policy of St. Lucie County to give preference to eligible veterans and spouses of veterans in appointment and retention in county employment positions in accordance with Chapter 295, Florida Statutes, and Chapter 22VP-1, Florida Administrative Code. Copies of Chapter 295 and Chapter 22VP-1 are available for review in the Human Resources Department.

**JOB CODE: 1011**  
**PAY GRADE: 03**  
**SALARY: \$7.03 – \$10.94**  
**CART ATTENDANT**

**MAJOR FUNCTION:** Present a professional demeanor and assist customers with their clubs and be helpful by providing directions to the first and tenth tee. Employee is to stay visible at all times.

**KNOWLEDGE, ABILITIES, AND SKILLS NEEDED IN ORDER TO PERFORM THE ESSENTIAL JOB FUNCTIONS:** Ability to accept directions from Supervisors. Knowledge of and the ability to apply Golf Course Rules and Regulations, Policy and Procedures. Knowledge of golf cart operation; ability to interact with the public and co-workers.

**ESSENTIAL JOB FUNCTION:** Responsible for keeping sufficient carts on line for customers at all times; carts must be kept clean, sand buckets filled, and assist Supervisor with repairs and routine maintenance on carts.

Be sure all carts are cleaned inside and outside, wax outside, prepare for the next day activities. Remove trash, pick up pencils or unused scorecards and return to check-in desk. Assist Supervisor providing written reports of all damage to carts which will be reported to the Administrative Secretary for processing.

Keep trash picked up around cart barn. Keep bag drop and clubhouse area swept clean and neat. Keep pull carts in cart barn. Perform other assigned duties as requested.

**ESSENTIAL PHYSICAL SKILLS:** Constant walking, standing, use of both hands, fingers and legs, frequent lifting (40 pounds or less).

**ENVIRONMENTAL CONDITION REQUIREMENTS:** Constant working outside under adverse weather conditions, heat cold humidity, and rain.

**WORK HAZARDS:** Inherent risk of injury while participating in physical activities.

**EDUCATION:** High School Diploma or its equivalent.

**EXPERIENCE:** At least one year experience in maintaining and operating golf carts. A comparable amount of training and experience may be substituted for minimum requirements.

**LICENSE CERTIFICATION OR REGISTRATION:** Requires a valid Florida Driver's License and maintain a good driving record.

Union ✓	Non-Union	Exempt	Non-Exempt ✓
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